

Job visibility logic

The Dashboard shows jobs that are assigned to the currently logged in user. This is true for any user type. The following logic is useful to understand.

- The default Dashboard setting is to show only jobs that are open for work.
 - That is, the *parent job* is **Done**.
 - and the job itself is either **In process** or **Awaiting corrections**.
- Jobs that are **Awaiting confirmation** are *always* visible.
 - Regardless of whether a job can be started yet, it will be shown on the Dashboard if the user needs to confirm that they accept the assignment.
- The user may also filter their Dashboard to show the information most relevant to them, for example by:
 - Showing *all* jobs on their Dashboard (including those not yet ready for work).
 - Showing only jobs linked to a certain project.
- Completed work is visible in the **Job archive**.
 - This page is found under the account menu in the top right corner.

Preliminary jobs

A job may be assigned and ready for work but set to **Preliminary**. In this case, it will not be visible to the assigned user. The purpose is to let a project manager verify and fine-tune all job assignments before requesting job confirmations.

Dashboard of a Resource user showing two jobs: one which is ready for work and three jobs that needs to be confirmed.

Your jobs (4)

Job filter

Only ready

Project filter ⓘ

All

Ordering

— N/A —

You have 1 jobs that are past due.

Select all jobs awaiting confirmation

Reply selected jobs

A Sunny Day in Projectville

ID: 8



☐	Status	ID	Title	Part	Language	Delivery date	
☐	In process	123	Second translation	2	English	N/A	Reply
☐	In process	131	Second translation	3	English	N/A	Reply
☐	In process	134	First translation	3	Norwegian	N/A	Reply

Trailers - demo project

ID: 12



☐	Status	ID	Title	Part	Language	Delivery date	
☐	In process	284	First translation	2 (Vertigo)	English	2019-12-05 00:00 CET	Go to work

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