

Finding jobs across multiple projects

Sometimes you need to find jobs that have certain criteria in common in a whole range of projects.

- Filter the Projects list under Projects
 - Using [stored filters](#) can be very helpful here, if you need to quickly switch between different sets of projects
- Clicking "Find jobs" on the Projects page and enter search criteria
 - This search will be performed across all the currently filtered projects

The result will be presented as a list of projects. Clicking on the title will take you to the project info page, and clicking on the number will take you to the joblist. (Please note that the joblist for the selected *project* will not be automatically filtered.)

1. Filter the projects and click Find jobs

Dashboard / Projects

Create new project +

Create new project (simple form) +

Find jobs

Report

Progress overview

2. Filter the **jobs**

Find jobs

Search for jobs in the selected projects. 28 projects are currently selected. If you want to narrow this down, go back to the Projects page and apply a filter.

Filter jobs

Part number	Language	Job type
		Subtitling from template x
Confirmation status	Status	Delivery method
Label	Parent job ID	Assigned to
		None x
Comment contains	Delivery date contains (e.g. "2015-05")	Shark Tank
		— N/A —

Show results

Reset filters

3. Showing the result

Matching jobs (27) ×		
ID	Project	Found jobs
4	Example Project 2	12
14	RB test	3
22	Testing project	9
23	Example Subtitling project	3
Close		

Revision #4

Created 2020-11-26 08:02:43 UTC by Plint

Updated 2021-07-08 12:21:29 UTC by Plint